

# OREGON SOCIETY OF ENROLLED AGENTS BOARD MEETING

May 19<sup>th</sup> 2014

- I **Call to Order- Marie Linders President** - Marie Linders called the meeting to order at 11:23am
- II **Welcome Board Members, Committee Chairs and Guests - Marie Linders**
- III **Roll Call; Proxies for absent Board Members - Jeffrey Linders Secretary** - Roll call was accomplished by sign in sheet (attached) quorum was present, there were no proxies.
- IV **OrSEA Mission Statement - Jeffrey Linders** - The mission statement was read by Jeffrey Linders (attached)
- V **Agenda; Revisions and Time Frames - Marie Linders** - Ira Rosenberg noted agenda item (11k) should read Ira Rosenberg rather than June Brock as “Nominating Committee” chair. So noted and corrected. (attached)
- VI **Review/ Approve January 10, 2014 Minutes - Jeffrey Linders Secretary** - Jeffrey Linders read January 10, 2014 Board Meeting Minutes. Ira Rosenberg moved the minutes be accepted as revised, William Litherland seconded, the motion passed without dissent (corrected minutes attached).
- VII **President’s Report - Marie Linders** - (no written report) Marie Linders reported OrSEA had no presence at Apex Meeting (Closed out too quickly). She had been working primarily on shoring up the convention at Running Y.
- VIII **Vice President’s Report - Kirkwood Donavin** - (no written report) Kirkwood Donavin was not present
  - i New meeting place needed - Marie Linders spoke to Kirkwood he will be forwarding her a list of potential sites; however had not done so as of the time of the meeting. Marie Linders will review list and report to the board members prior to our next meeting in July.
- IX **Treasurer’s Report - Daniel Stearns** - Daniel Stearns submitted P&L dated July 2013 - April 2014, Balance Sheet as of April 30, 2014, P&L Budget Performance dated July 2013 - April 2014 and P&L for Conference dated January 1, 2014 - May 17, 2014 (attached). Comments were made regarding a decrease in membership dues income which could have been the result of lifting the IRS RTRP requirement. The suggestion was made to potentially increasing spending on EA awareness. Daniel reported that the 990 tax return has been filed. Madilyn Gaoiran moved to approve the treasurers reports Susan Bladorn seconded, motion passed without dissent.

## **X Director's Reports/ Chapter Reports**

- a North Directors - William Litherland/ Cletus Fernandez** - (no written report) Cletus Fernandez reported Salem Chapter reported upcoming education in August (class is a repeat of previous education on Trusts) also proposing a second class on 990's.  
  
(no written report) William Litherland reported issues with speaker cancellations and discussed monthly "Round table" events at varying locations.
- b Central Directors - Open** Looking for Directors.
- c South Directors - Susan Bladorn/ Madilyn Gaoiran** Susan Bladorn submitted report (attached). Madilyn reported she received praises from attendees regarding recent education at "Seven Feathers" and as a result they were attending the convention.
- d At Large Director - Carol Mulder** - (no written report) Carol Mulder had nothing to report

## **XI Committee Reports**

- a Membership - Maria Arbuckle** - (no written report) Maria Arbuckle reported new member packets have been produced and she sent out 42 packets insuring all new members received one. Maria is also attending the OATC Conference and will be bringing the OrSEA banner and informational supplies.
- b Media/ Public Relations - Cletus Fernandez** - (no written report) Discussion ensued regarding educating legislators about EA's as they are currently soliciting support for their runs for office. Suggestion was to draft letter to send as template. Daniel Stearns commented that face to face correspondence is much more effective.
- c Scholarships/ Awards - June Brock** - June Brock (report attached) had one scholarship recipient and awards are ready to go for the convention. Susan Bladorn and Madilyn Gaoiran were spearheading the silent auction and raffle.
- d Historian - Susan Bladorn** - (report attached) Discussion ensued regarding the posting of Historic listings on the web site.
- e Annual Conventions**
  - i 2014 - Marie Linders - Klamath Falls/ Running Y** - Marie Linders reported 50 signed up for the conference, 49 actual attendees. Expectations are that the conference will be over budget; however the overall budget should break even by year end. Marie is looking for assistance with the registration table. Educational materials were set up in advance by June Brock and staff. Everything else is good to go.

- ii     **2015 - Florence Three Rivers Casino**  
May 18 Board Meeting, May 19-21 Conference Susan Bladorn and Catherine Giovinco (report attached) Susan reported site is secured. Discussion ensued regarding speakers and speaker costs.
  - iii    **2016 - Mount Bachelor Village Resort**  
May 16 Board Meeting, May 17-19 Conference- Barbara Craven (report attached) Site is booked. We will have exclusive use of the conference facility, an online access for registration, virtual tour, directions and securing rooms.
- f     **Education Committee - June Brock** - (no written report) June Brock is looking for speakers for 2015. Lucy Clark was mentioned as a potential speaker.
- g     **Communications/ Website Committee Report - Ira Rosenberg** - (no written report) Discussed link to credit card payment. Marie mentioned there was still a reference to the "RTRP" program. "990" will be posted to the web site.
- h     **Ethics Violations** (no written report) nothing to report
- i     **Government Relations:**
  - i        IRS - Michael Davidson (no written report) Sue Bladorn gave verbal report. Ira William and Daniel will be attending in June.
  - ii       DOR - (no written report)
  - iii      Tax Board - (no written report) Cletus Fernandez will report when he attends.
- j     **By Laws - Catherine Giovinco** - (report attached) Catherine Giovinco reported proposed By Law change to be voted on in General Membership Meeting.
  - i        **E – Communications** - Discussion ensued regarding mechanics of implementing e communications. Ira Rosenberg will research how national uses e communications. Ira, Susan and Catherine will collaborate and present findings in July.
- k     **Nominating Committee - Ira Rosenberg-** Ira Rosenberg submitted 2014- 2015 Slate of Nominees (attached).
- l     **Policies and Procedures - Marie Linders and Susan Bladorn**
  - i        Board member notebooks- Susan Bladorn handed out new Policy & Procedure notebooks (preliminary) for all the various positions.
  - ii       Susan explained the two generic changes to the Policies and Procedures, discussion surrounded adding "fiscal year" to bank statements on page three of the proposed changes. Purpose of binder is to add notes and create SOP's as they apply to the position.

- m **Strategic Planning - Ira Rosenberg** - (no written report) Ira Rosenberg reported National recently updated their Strategic Plan and ours was brought into line with it at the same time.

**XII New and Pending Business - Marie Linders**

- i Update on OrSEA's Petition with Oregon Court of Appeals- Daniel Stearns reported all the Affidavits were submitted. The suit was filed April 12, 2014. The Oregon Board of Tax Practitioners filed for a thirty day extension. Ira Rosenberg will do a monthly update on web site regarding progress of the "360 hour rule" and will post articles defending the EA practice.
- ii Lobbyist- Daniel made the point that legislators meet during tax season and we might consider hiring a lobbyist. Maria Arbuckle will check into the cost of lobbyists.
- iii Discussion ensued regarding no cost options to lobbying i.e. contacting legislators, "Fly-in" (meet and greet legislators), letter writing campaign, articulating the EA purpose and position, etc.

**XIII Good of the Order - Marie Linders** - Nothing to report, Next board meeting scheduled Friday at 11am date and site to be determined.

**XIV Adjourn - Marie Linders** - Susan Bladorn moved to Adjourn, Madilyn Gaoiran seconded, meeting adjourned

**Motions:**

1. Ira Rosenberg moved the minutes be accepted as revised, William Litherland seconded, the motion passed without dissent. (VI)
2. Madilyn Gaoiran moved to approve the treasurers reports Susan Bladorn seconded, motion passed without dissent. (IX)
3. Susan Bladorn moved to Adjourn, Madilyn Gaoiran seconded, meeting adjourned (XIV)

**Action items:**

1. Marie Linders will review list of potential sites and report to the board members prior to our next meeting in July. (VIII)
2. Ira Rosenberg will remove all references to the "RTRP" program and post the 990 tax return. (XI g)
3. Ira Rosenberg will research how national uses e communications. Ira, Susan and Catherine will collaborate and present findings in July. (XI j i)
4. Susan Bladorn will work on proposal to change Policies and Procedures to match By-Laws changes (e communications). (XI j i)
5. Ira Rosenberg will do a monthly update on web site regarding progress of the "360 hour rule" and will post articles defending the EA practice. (XII i)
6. Maria Arbuckle will check into the cost of lobbyists. (XII ii)

The May 19, 2014 OrSEA Board Meeting Minutes were prepared and submitted for approval by Jeffrey S Linders Secretary.

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- VIII Vice President's Report- Kirkwood Donavin**
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- IX Treasurer's Report- Daniel Stearns**
- X Director's Reports/ Chapter Reports**
  - a North Directors- William Litherland/Cletus Fernandez
  - b Central Directors- Open
  - c South Directors- Susan Bladorn/ Madilyn Gairan
  - d At Large Director- Carol Mulder
- XI Committee Reports**
  - a Membership - Maria Arbuckle
  - b Media/ Public Relations- Cletus Fernandez
  - c Scholarships/ Awards- June Brock
  - d Historian- Susan Bladorn

- e Annual Conventions**
  - i 2014- Marie Linders - Klamath Falls/ Running Y**  
May 19 Board Meeting, May 20-22 Conference
  - ii 2015- Florence Three Rivers Casino**  
May 18 Board Meeting, May 19-21 Conference  
ii Chair Person?
  - iii 2016- Barbara Craven- Mount Bachelor Village Resort**  
May 16 Board Meeting, May 17-19 Conference
- f Education Committee- June Brock**
  - i Update on convention education**
- g Communications/ Website Committee Report- Ira Rosenberg**
- h Ethics Violations**
- i Government Relations:**
  - i IRS- Michael Davidson/Sue Bladorn**
  - ii DOR-**
  - iii Tax Board- Cletus Fernandez**
- j By Laws- Catherine Giovinco**
  - i E-Communications**
- k Nominating Committee- Ira Rosenberg**
- l Policies and Procedures- Marie Linders and Susan Bladorn**
  - i Board member notebooks**
- m Strategic Planning- Ira Rosenberg:**
- XII New and Pending Business- Marie Linders**
  - i Update on OrSEA's Petition with Oregon Court of Appeals**
- XIII Good of the Order- Marie Linders**
- XIV Adjourn- Marie Linders**

V

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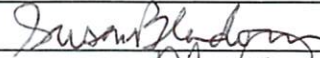
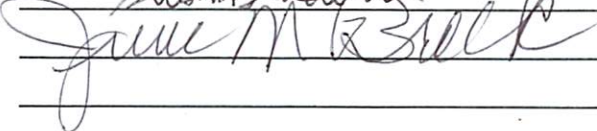


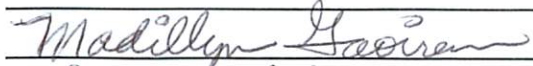
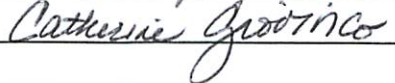
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  - ii    DOR-
  - iii   Tax Board- *Cl. Kw*
- j     **By Laws- Catherine Giovinco**
  - i     **E-Communications**
- k     **Nominating Committee- ~~June Brock~~ *IR***
- l     **Policies and Procedures- Marie Linders and Susan Bladorn**
  - i     Board member notebooks
- m     **Strategic Planning- Ira Rosenberg:**
- XII  **New and Pending Business- Marie Linders**
  - i     Update on OrSEA's Petition with Oregon Court of Appeals
- XIII **Good of the Order- Marie Linders**
- XIV  **Adjourn- Marie Linders**



# **Oregon Society of Enrolled Agents - Mission Statement**

- Foster professionalism and growth of members
- Be an advocate of taxpayer rights
- Protect the interest of its members
- Enhance the role of Enrolled Agents among government agencies, other professions, and the public at large

ORSEA's elected board of directors is responsible to ensure that the organizational mission statement and strategic goals are adhered to.

Last Name	First Name	PTIN	Signature/ Title
1 Arbuckle	Maria	P00439949	
2 Baker	Vickie	P00023372	
3 Bean	Denise	P00056012	
4 Bladorn	Susan	P00239119	
5 Brock	June	P00040172	
6 Brush	William	P00068233	
7 Burgess	Anne	P00913903	
8 Carpenter	Barbara	P00016679	
9 Carpenter	Michael	P00004478	
10 Christiansen	Stanley	P00644618	
11 Copeland	Brent	P00362626	
12 Craven	Barbara	P00046237	
13 Crimi	Martha	P00275902	
14 Davidson	Michael	P01202427	
15 Davis	Evelyn	P800084757	
16 Davis	Joyce	P00342039	
17 Effingham	Patty	P00156198	
18 Evans	Tammy	P00954547	
19 Fernandez	Cletus	P00498263	
20 Fletcher	Mary	P00335459	
21 Gaoiran	Madillyn	P00638638	
22 Giovinco	Catherine	P00067241	
23 Greb	Elysa	P00031045	
24 Gresick	Irene	P00528193	
25 Gresick	Stanley	P00058479	

26 Haas	Krista	P01083932	
27 Higgins	Kristen	P00537637	
28 Johnson	Sheila	P00989437	
29 Linders	Jeffrey	P00464656	
30 Linders	Marie	P00032856	<i>Marie C. Linders</i>
31 Litherland	William	P00521511	<i>W.A. Litherland</i>
32 Machado	Manuel	P00366206	
33 Mar	Peter	P00048891	
34 Miller	Nancy	P00446503	
35 Minter	Peggy	P00270011	
36 Murray	Michael	P00993552	
37 Norris	Janiese	P00636028	
38 Peterson	Cynthia	P01068977	
39 Rawlimson	Cynthia	P00912734	<i>Cynthia Rawlimson</i>
40 Rosenberg	Ira	P00042114	
41 Saarinen	Annette	P00067084	
42 Stearns	Daniel	P00649584	<i>Daniel Stearns</i>
43 Stearns	Mariluz	P01543211	
44 Stearns	Robert	P00074018	
45 Stone	Beverly	P00007389	
46 Van Cleef	Charlene	P00014705	
47 Ward	Russell	P01397991	
48 Wild	Carol	P00476040	
49 Witt	Michelle	P01503535	
50 Bowles	Virginia	P00127729	
51 Mulder	Carol	P00076234	<i>Carol Mulder</i>

*See*